

**CITY OF CEDARBURG  
COMMON COUNCIL  
May 9, 2022**

**CC20220509-1  
UNAPPROVED**

A regular meeting of the Common Council of the City of Cedarburg, Wisconsin, was held on Monday, May 9, 2022 at City Hall, W63 N645 Washington Avenue, second floor, Council Chambers and online utilizing the Zoom app.

Mayor O’Keefe called the meeting to order at 7:00 p.m.

Roll Call:            Present - Mayor Michael O’Keefe, Council Members Sherry Bublit (via zoom), Jack Arnett, Kristin Burkart, Rick Verhaalen, Robert Simpson (via zoom), Patricia Thome, Angus Forbes

Also Present - City Administrator Mikko Hilvo, City Attorney Michael Herbrand, Deputy City Clerk Amy Kletzien, Director of Engineering and Public Works Mike Wieser, City Planner Jon Censky, interested citizens and news media

**STATEMENT OF PUBLIC NOTICE**

At Mayor O’Keefe’s request, Deputy City Clerk Kletzien verified that notice of this meeting was provided to the public by forwarding the agenda to the City’s official newspaper, the *News Graphic*, to all news media and citizens who requested copies, and by posting in accordance with the Wisconsin Open Meetings Law. Citizen’s present were welcomed and encouraged to provide their input during the citizen comment portion of the meeting.

**COMMENTS AND SUGGESTIONS FROM CITIZENS** - None

**APPROVAL OF MINUTES**

Motion made by Council Member Thome, seconded by Council Member Arnett, to approve the April 11, 2022 regular Common Council minutes and the April 19, 2022 special Common Council minutes. Motion carried without a negative vote.

**PRESENTATION**

**CEDARBURG ART MUSEUM BOARD OF DIRECTORS PRESENTATION OF A CREATIVE PLACE: THE HISTORY OF WISCONSIN ART AND COPY TO BE PRESENTED TO MAYOR O’KEEFE**

Board President Pat Helf of the Cedarburg Art Museum explained that the Museum was approached by Tom Lidtke, the former Director of the Museum of Wisconsin Art to assist in the publishing of a book that covered 13,000 years of the history of Wisconsin Art. The Cedarburg Art Museum decided to take on this groundbreaking project and it was brought to fruition by authors Tom Lidtke and Annemare Sawkins with scholarly and creative input from talent across the State. This is a first attempt in eighty-five years to compile a comprehensive history of art in Wisconsin. Ms. Helf further explained that over the past few months, the Museum had an exhibit dedicated to the book, which brought many visitors into the Museum and community and will continue to bring visibility to the Cedarburg Art Museum and the community in general.

Board President Pat Helf on behalf of the Cedarburg Art Museum Staff, Board of Directors, and all involved in the creation of this groundbreaking book, presented a copy of *A Creative Place: The History of Wisconsin Art* to Mayor O'Keefe.

## **PUBLIC HEARING**

### **A PUBLIC HEARING ON A POSSIBLE AMENDMENT TO THE CITY ZONING CODE SECTION 13-1-54(a) TO ALLOW FOR TATTOO BUSINESSES AS A CONDITIONAL USE IN THE B-2 COMMUNITY BUSINESS DISTRICT**

Mayor O'Keefe opened the public hearing at 7:05 p.m. on a possible amendment to the City Zoning Code Section 13-1-54(a) to allow for tattoo businesses as a Conditional Use in the B-2 Community Business District.

Planner Censky explained that at their March 7 meeting, the Plan Commission considered a request to add a *Tattoo and Body Piercing* use to the list of uses permitted in the B-1, Neighborhood Business District, B-2 Community Business District, and the B-3 Central Business District. Staff notes that this use is currently not listed as either a principal use or conditional use in any of the City's business districts; therefore, unless it is listed, the use will not be allowed in the City. While the applicant requests this use be added to all three business districts, she targeted the former pizza restaurant at W63 N540 Hanover Avenue in the B-3 District as the site she was pursuing. After a lengthy discussion, the Plan Commission determined that this use was not appropriate in the B-3 and B-1 Districts but would be compatible with the uses in the B-2 Community Business District which is located along Washington Avenue from Evergreen Boulevard south to Pioneer Road, a small area along the east side of north Washington Avenue and north of Cambridge Avenue, and at the intersection of Bridge Street and Columbia Road. This District, per the City Zoning Code Section 13-1-54(a) is intended to provide for the orderly and attractive grouping at appropriate locations of retail stores, shops, offices, and service establishments serving the daily needs of the surrounding local community area. The size and location of such districts shall be based upon evidence of justifiable community need, of adequate customer potential, of satisfactory relationship to the traffic circulation system, and other related facilities and of potential contribution to the economic welfare of the community.

Council Member Thome suggested that the Plan Commission finish their review of the Code, which will come to the Common Council for approval when it is complete.

The Common Council discussed the pros and cons of the proposed amendment to the Zoning Code.

Planner Censky stated that he was not going to bring this item to the Common Council tonight because the applicant has not followed up on her initial inquiry.

Mayor O'Keefe opened the public hearing for public comment.

TP&D Member BJ Homayouni stated that the City is losing tourism because service businesses are occupying too many downtown buildings. A tattoo store would not help Cedarburg tourism.

Motion made by Council Member Burkart, seconded by Council Member Thome, to close the public hearing at 7:26 p.m.

**NEW BUSINESS**

**DISCUSSION AND POSSIBLE ACTION ON ORDINANCE NO. 2022-12 AMENDING SECTION 13-1-54(a) OF THE CITY ZONING CODE TO PERMIT TATTOO BUSINESSES AS A CONDITIONAL USE IN THE B-2 COMMUNITY BUSINESS DISTRICT**

Motion made by Council Member Thome, seconded by Council Member Verhaalen, to send this item back to Plan Commission to include in their review of the Zoning Code.

Planner Censky understood that general discussion was against allowing tattoo businesses as a Conditional Use in the B-2 Community Business District.

Motion carried with Council Members Bublitz, Burkart, Verhaalen, Simpson, Thome and Forbes voting aye and Council Member Arnett voting nay.

Motion made by Council Member Arnett, seconded by Council Member Forbes, to not allow tattoo businesses as a Conditional Use in the B-2 Community Business District. Motion failed with Council Members Arnett, Forbes and Simpson voting aye, and Council Members Burkart, Verhaalen, Thome, and Bublitz voting nay.

**ANNUAL REVIEW AND POSSIBLE ACTION ON CERTIFICATION OF CODE OF ETHICS**

The Common Council confirmed review and certification of the Code of Ethics.

**DISCUSSION AND POSSIBLE ACTION ON FAÇADE GRANT APPROVALS**

City Administrator Hilvo explained that the first round of façade grant applications were received by the City prior to April 1, 2022. The Grant Committee met to review the applications and evaluated whether they met the criteria as established by the grant program. A total of nine (9) applications were received out of which three (3) directly met the criteria and three (3) met the criteria with specific guidelines provided by the Grant Committee. The three (3) that the Committee recommends for receiving the grant are Leap of Faith for awning repair (\$700), The Burg for front facing window replacement (\$5,000), and Brandywine for painting the exterior of the building (\$5,000). The three (3) approved with additional requirements are Wyndrose Jewelry for siding repair (\$5,000), Gustav Building for façade color restoration (\$5,000), and Remax for masonry cleaning (\$3,250). Wyndrose Jewelry would be required to follow the Landmarks and Plan Commission directive of only replacing the siding that is in need of repair. They would be required to utilize the same material as used on the building currently. Gustav Building would be required to restore the building to the original color or masonry. This would be determined by the City Planner with final approval by the Landmarks and Plan Commission. Remax would receive funds for restoring/cleaning the masonry on their building and replacement of cedar shakes. This is a 50/50 matching grant. This would require utilization of \$23,950 of ARPA funds out of the total allocation of \$60,000 for the Façade Improvement Grant program.

Mayor O'Keefe stated that there may be another round of grants in the fall.

Council Member Thome suggested increasing the dedicated amount of \$60,000.

Council Member Bublitz suggested offering smaller grants that do not require a matching amount.

Motion made by Council Member Burkart, seconded by Council Member Verhaalen, to award the six façade grants as proposed by the Committee. Motion carried without a negative vote.

**DISCUSSION AND POSSIBLE ACTION ON CITY COSTS OF PARADES AND EVENTS**

City Administrator Hilvo explained that with the ongoing safety concerns for various parades and events around Wisconsin the City is working on plans to minimize risks within the City of Cedarburg. Additional officers, staff, and equipment are necessary to do so. The increased costs will be assessed to the various groups requesting assistance but there are several events/parades that would increase costs to the City. The additional costs have not been budgeted for in the 2022 budget. Staff is seeking approval to utilize ARPA funds to cover the staff costs (\$11,271.68 for the Police Department and \$2,194 for Memorial Day Parade DPW staffing) for 2022.

Council Member Verhaalen confirmed that barricades are not in this presentation, as full deployment apparatus would cost between \$400,000 - \$500,000. He suggested that the City work with surrounding Municipalities on a cost sharing plan.

Motion made by Council Member Burkart, seconded by Council Member Bublitz, to use \$13,465.68 in ARPA funds for Police Department and Public Works staff costs in 2022. Motion carried without a negative vote.

**DISCUSSION AND POSSIBLE ACTION OF LAWN MAINTENANCE AT ZUR RUHE CEMETERY**

City Administrator Hilvo explained that in late April the current lawn service for Zur Ruhe Cemetery informed the City that they will no longer be able to provide this service. We have since reached out to several lawn service companies and looked at the possibility of hiring part-time seasonal staff. Based on the small number of applications received for summer seasonal help for other areas of the City the best option for us is to continue to contract for the service. Our current budget is \$23,500 and the new lowest proposal is \$1,800 per cut. It typically requires up to 24 cuts per season, which totals \$43,200. The City could choose to do less cuts but this could result in an increase in complaints and a poorly maintained cemetery. Another option is to contract for this amount and utilize cemetery fund balance in 2022 and then budget for the increase for 2023. Immanuel Cemetery is still maintained by a seasonal staff member but increases in wages are required to maintain this position. The additional cost for 2023 for this position is minimal. Staff will be working on a long-term solution for future maintenance of cemeteries. This will include evaluating the addition to another full-time staff to public works with the primary function of the position being the maintenance of cemetery properties.

Discussion ensued on various methods of maintaining the grass in the cemetery and possible cost saving measures along with possible repercussions.

Motion made by Council Member Burkart, seconded by Council Member Simpson, to use \$19,700 of the Cemetery Fund Balance for a contract service in 2022. Motion carried without a negative vote.

**DISCUSSION AND POSSIBLE ACTION ON “NO MOW MAY”**

City Administrator Hilvo stated that several requests have been made by residents and a Council Member to participate in “No Mow May.” Cities and Villages across Wisconsin are adopting “No Mow May” to protect the endangered honeybee and bumblebee population. May is when pollinators emerge from hibernation. By not mowing, bees find clover, dandelions, and other flowering plant to feed from. The City’s current ordinance Section 9-1-7 does not allow lawns, grasses, and noxious weeds to grow in excess of eight inches. By approving “No Mow May” the City would temporarily allow only residential areas to grow their lawns in excess of eight inches. The City’s public facilities, including parks, will continue to be maintained to normal standards.

Council Member Simpson suggested allowing residents until June 15 to cut their grass, as it will take several cuts and will be hard on their equipment with possible breakage. Council Member Forbes suggested the deadline stand on June 1<sup>st</sup> with staff taking various conditions into consideration when deciding to enforce the Code past this date.

Council Member Burkart asked that the City do additional advertising next week.

TP&D Member Cori Kaminsky brought attention to the City of Appleton’s efforts and how their program has grown. It is smart and forward thinking and is in favor of Cedarburg implementing “No Mow May.” She showed a lawn sign that promotes “No Mow May” and reads: *Pardon our weeds – we’re feeding the bees* to help explain the concept.

Council Member Burkart explained that there has been overwhelming support for this program all over the State. It is inspiring to see what can be accomplished through this program.

Cori Kaminsky added that “No Mow May” ensures that bees and other pollinators have plentiful food sources as they come out of hibernation. The evidence that “No Mow May” works to boost local pollinator population is striking.

Motion made by Council Member Burkart, seconded by Council Member Simpson, to approve a temporary stay on the noxious weed enforcement (Section 8-1-7) in observation of “No Mow May.” Motion carried without a negative vote.

Council Member Bubnitz asked the City to consider formally adopting and promoting “No Mow May,” along with not cutting the parks in 2023.

**DISCUSSION AND POSSIBLE ACTION ON ORDINANCE NO. 2022-13 CORRECTING SCRIVENER’S ERROR WITH ANNEXATION MAP AND CORRESPONDING LEGAL DESCRIPTION**

Planner Censky explained that after receiving approval last April of the annexation petition for the 41.03 acre Stone Lake Development, staff discovered an error on the accompanying map and corresponding legal description that would have resulted in the creation of an illegal Town island. A Town island is an unincorporated area surrounded by the annexing body. In this instance, the property located at 6590 Susan Lane located in the Town of Cedarburg would have been completely surrounded by the City of Cedarburg with the annexation of Stone Lake Development site as shown on the map they submitted. Accordingly, to correct that problem, the revised map shows a 10 foot wide strip of land extending from the northeast corner of the parcel at 6590 Susan Lane north 162.54' to a point where it joins lands in the Town of Cedarburg located to the north and east of the site.

Motion made by Council Member Verhaalen, seconded by Council Member Thome, to adopt Ordinance No. 2022-13 correcting a scrivener's error with the annexation map and corresponding legal description for the Stone Lake Development site. Motion carried without a negative vote.

**DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 2022-14 APPROVING A MEMORANDUM OF UNDERSTANDING REGARDING THE WESTERN AVE SITE DEVELOPERS' AGREEMENT RELATED TO THE WEDC IDLE SITES GRANT**

City Administrator Hilvo explained that grants up to \$250,000 are available for Wisconsin Municipalities for redevelopment of idle industrial and commercial sites. Smart Growth Area #2 on Western Avenue has been identified as a future redevelopment area and as such qualifies for this grant. The City has applied for the grant as of April 1, 2022. As the WEDC evaluates the grant request we have been asked to provide a Memorandum of Understanding between the City and the Developer relating to the Developers Agreement to specifically outline the terms of the grant funding.

Council Member Verhaalen stated that he would like to see the City get a portion of the funds.

City Administrator Hilvo explained that the environmental portion offsets the development, and it will pay back the TID and help it close earlier.

Motion made by Council Member Arnett, seconded by Council Member Forbes, to adopt Resolution No. 2022-14 approving a Memorandum of Understanding regarding the Western Avenue site Developers' Agreement related to the WEDC Idle Sites grant. Motion carried without a negative vote.

**DISCUSSION AND POSSIBLE ACTION ON AMENDMENT TO THE SANDHILL TRAILS FINAL PLAT AND COVENANTS TO TRANSFER THE LANDSCAPE EASEMENT TO THE OWNERS OF LOTS 1 AND 43**

Planner Censky explained that the Sandhill Trails Homeowners Association is requesting to relinquish the 25' landscape easement located across the Keup Road frontage of lots 1 and 43 of this subdivision and assign it to the affected property owners. The easement was added to the subdivision plat and the protective covenants by the Developer to protect the City's street trees located within the 25' easement on these private lots. Before submitting this request for your consideration, the HOA did obtain consent from the two property owners for this transfer.

Accordingly, the amendment to the final Plat and Protective Covenants which upon signature and recording will accomplish this request.

Motion made by Council Member Burkart, seconded by Council Member Thome, to approve the amendment to the Sandhill Trails Final Plat and Covenants to transfer the landscape easement to the owners of lots 1 and 43. Motion carried without a negative vote.

**DISCUSSION AND POSSIBLE ACTION ON OUTDOOR ALCOHOL BEVERAGE LICENSE APPLICATION FOR ART OF JOY, W63 N664 WASHINGTON AVENUE (LANDMARKS COMMISSION 4/28/22; PLAN COMMISSION 5/2/22)**

Planner Censky explained that the applicant is requesting an Outdoor Alcohol Beverage License to serve alcohol beverages outside on their downtown business site at W63N664 Washington Avenue. While most of this site is already fenced in by a decorative wood fence, they propose to install a series of new wood planters with rope barriers between to enclose the open patio at the northwest corner of the site. These planters measure 24" tall x 60" long x 24" deep.

Coupled with the Outdoor Alcohol Beverage license, the applicant is requesting various ancillary changes to this outdoor use. These changes are being proposed because their occupancy permit for use of the building is being delayed due to a backlog in plan review at the State level. Accordingly, the applicant is hoping to commence with their outdoor operation while waiting for the necessary State approval to occupy the building. Specifically, the applicant is proposing the use of a temporary portable food/beverage trailer to be located on the gravel area directly north of their wood fence and to install temporary portable toilets in the rear yard adjacent to the outbuilding. The intent is to use these facilities until they receive State approval to occupy the building which they expect to be sometime mid to late summer and then move them off site.

Mary Creten gave a further overview of their business stating that it is a Social House & Mercantile serving as a day lounge and store. They have worked hard with Groth Architects on this plan for the outside space and indoor space which will encourage use by families and will include a Dutch door on the second floor for children when the building is finished. They are only planning to be open until 8:00 p.m.

Council Members were encouraged by their use of the space to protect people from the creek, the location and use of portable restrooms, and the temporary controlled entry and exit to the outside space.

Mayor O'Keefe stated that a few neighbors across the creek expressed concern at the Plan Commission level and the owner went above board to address these concerns.

Motion made by Council Member Arnett, seconded by Council Member Thome, to approve an Outdoor Alcohol Beverage License application for Art of Joy, W63 N664 Washington Avenue. Motion carried without a negative vote.

**DISCUSSION AND POSSIBLE ACTION ON ORDINANCE NO. 2022-11 AMENDING SECTION 5-4-5 OF CITY CODE; PERMITS FOR PRIVATE ALARM SYSTEMS**

City Administrator Hilvo explained that the Cedarburg Police Department requests to remove the section of the City Code pertaining to the direct connect alarm panel monitoring system because the Police Department no longer monitors alarms for City buildings and private businesses. With Council approval, The Cedarburg Police Department has already eliminated the third shift dispatch and is no longer able to monitor this panel.

Motion made by Council Member Verhaalen, seconded by Council Member Burkart, to adopt Ordinance No. 2022-11 amending Section 5-4-5 of City Code; Permits for Private Alarm Systems. Motion carried without a negative vote.

**DISCUSSION AND POSSIBLE ACTION ON REQUEST FROM THE AMERICAN LEGION AUXILIARY TO CLOSE HILBERT AVENUE BETWEEN PORTLAND ROAD AND SPRING STREET FOR A CAR SHOW/VENDOR EVENT ON JUNE 18, 2022 FROM 7:00 A.M. TO 6:00 P.M.**

City Administrator Hilvo explained that the American Legion Auxiliary held this same event last year and there were no issues.

Motion made by Council Member Verhaalen, seconded by Council Member Forbes, to approve the request from the American Legion Auxiliary to close Hilbert Avenue between Portland Road and Spring Street for a Car Show/Vendor Event on June 18, 2022 from 7:00 a.m. – 6:00 p.m. Motion carried without a negative vote.

**DISCUSSION AND POSSIBLE ACTION ON MAYOR O'KEEFE APPOINTMENTS TO VARIOUS BOARDS, COMMITTEES, AND COMMISSIONS**

Motion made by Council Member Verhaalen, seconded by Council Member Bublitiz, to approve Mayor O'Keefe's appointments to various boards, committees, and commissions as listed:

**Council Member Appointments**

Council Member Bublitiz –	Diversity Committee, Personnel Committee
Council Member Arnett –	Finance Committee, Community Development Authority
Council Member Burkart –	Economic Development Board, Festivals Liaison
Council Member Verhaalen –	Parks, Recreation & Forestry Board, Public Works and Sewerage Commission, Mid-Moraine Legislative Committee
Council Member Simpson –	Public Art Commission, Personnel Committee, Library Board, Alternate to Mid-Moraine Legislative Committee
Council Member Thome –	Council President, Personnel Committee, Plan Commission, Light & Water Commission
Council Member Forbes –	Landmarks Commission, Ad Hoc Enhancement Award Committee

**Citizen Appointments/Reappointments**

Board of Appeals –	Thomas Mesalk (4/2025) Timothy Schelwat (4/2025)
Board of Review –	Doug Yip (4/2027)



Diversity Committee –	Blaine Gibson (4/2024) Connie Kincaide (4/2024) Dr. Joyce Caldwell (Alternate)
Finance Committee –	Al Lorge (4/2024) Robert Loomis (4/2024) Mary Kay Bourboulas (4/2024)
Landmarks Commission –	Chris Smith (4/2025) Tomi Fay Forbes (4/2025) James Pape (4/2025) Elizabeth Krimmel (4/2025)
Library Board –	Mike Maher (4/2025) Joycelyn Russo (4/2025)
Parks, Recreation & Forestry Board -	Glenn Herold (4/2024) Terry Wagner (4/2024)
Plan Commission –	Tom Wiza (4/2025) Kip Kinzel (4/2025)
Police & Fire Commission –	Terry Zimmerman (4/2027)
Public Art Commission –	Lisa Brobst (4/2024) Susan Hale (4/2024)
Public Works & Sewerage Commission -	Ryan Hammetter (4/2024) Andrew Hester (4/2024) Bill Oakes (4/2024) Charles Schumacher (4/2024)

Motion carried without a negative vote.

#### **DISCUSSION AND POSSIBLE ACTION ON LICENSE/PERMIT APPLICATIONS**

Motion made by Council Member Verhaalen, seconded by Council Member Burkart, to approve new Operator License applications for the period ending June 30, 2022 for Rosanne Mitchell and Courtney J. Youngwirth. Motion carried without a negative vote.

Motion made by Council Member Verhaalen, seconded by Council Member Forbes, to approve issuance of a 6-month Class “B” Beer license to Cedars III LLC, Michael Kowalkowski, Agent, for Cedars III – Concession Stand, N52 W5925 Portland Road from May 10, 2022 to October 31, 2022. Motion carried without a negative vote.

Motion made by Council Member Thome, seconded by Council Member Bublitz, to authorize issuance of a Festival Celebration permit to Festivals of Cedarburg, Inc. for Strawberry Festival

to be held on Saturday, June 25, 2022 from 10:00 a.m. – 8:30 p.m. and on Sunday, June 26, 2022 from 10:00 a.m. – 5:00 p.m. Motion carried without a negative vote.

Motion made by Council Member Arnett, seconded by Council Member Burkart, to approve Amplified Music/Sound in an Outdoor Alcohol Beverage Seating Area Permits for period ending September 5, 2022 for Cedarburg Cultural Center, W62 N546 Washington Avenue, Lime Cantina, W62 N550 Washington Avenue and Art of Joy, W63 N664 Washington Avenue. Motion carried without a negative vote.

**CONSIDER APPROVAL OF 2022-2023 ALCOHOL, OPERATOR AND CIGARETTE LICENSES**

Council Member Thome expressed concern for underutilized “Class B” liquor licenses, which are so critical to the business district. She called Le’s Pho recently to ask if they sold cocktails and she was told that they do not; however, they hold a “Class B” liquor license.

Discussion ensued on possible ways of measuring or determining if a “Class B” license was being used by the licensee and actions that can be taken. City Administrator Hilvo will have Clerk Sette do research and talk to other communities for their “Class B” Liquor License procedures and then talk to City Attorney Herbrand.

Motion made by Council Member Verhaalen, seconded by Council Member Arnett, to approve the following 2022-2023 alcohol, operator, and cigarette licenses for the following list as presented except for The Cheese Wedge, LLC, P.O. Box 698, Slinger, WI 53086, Jessica Youso, Agent, premises to be licensed: N56W6339 Center Street, known as The Wedge 53012 “Uncorked.” to be considered at the June 13 Council meeting.

**“Class A” Intoxicating Liquor (Off-Premise Consumption Only):**

Sunshine Winery LLC, W63N631 Washington Avenue, Cedarburg, WI 53012, Megan Schelwat, Agent, premises to be licensed: W63N631 Washington Avenue, known as Sunshine Winery.

Irish Boutique LLC Owned by Paul Barry, W59N894 Sheboygan Road, Cedarburg, WI 53012, Paul Barry, Agent, premises to be licensed: W63N680 Washington Avenue, known as The Irish Boutique of Cedarburg.

**Class “A” Fermented Malt Beverage and “Class A” Intoxicating Liquor (Off-Premise Consumption Only):**

Bonus Inc., dba Olsen’s Piggly Wiggly, W61N286 Washington Avenue, Cedarburg, WI 53012, Ryan L. Olson, Agent, premises to be licensed: W61N286 Washington Avenue, known as Olsen’s Piggly Wiggly #201.

Toto’s Inc., 4600 W. Brown Deer Road, Brown Deer, WI 53223, Jonathan P. Dunne, Agent, premises to be licensed: W63N157 Washington Avenue, known as Otto’s Wine and Spirits - Cedarburg.

Super Sales USA Inc., PO Box 493, Cedarburg, WI 53012, Douglas Gall, Agent, premises to be licensed: W62N174 Washington Avenue, known as **Citgo Super Sales.**

Wisconsin CVS Pharmacy, LLC, One CVS Drive, M/C 1160, Woonsocket, RI 02895, Dione Jeffrey, Agent, premises to be licensed: W63N152 Washington Avenue, known as **CVS Pharmacy #8775.**

Frannie's Market LLC, W61N486 Washington Avenue, Cedarburg, WI 53012, Sarah Prasser, Agent, premises to be licensed: W61N486 Washington Avenue, known as **Frannie's Market.**

Walgreen Co., P.O. Box 901, Deerfield, IL 60015, Allison Kramer, Agent, premises to be licensed: W62N190 Washington Avenue, known as **Walgreens #13620.**

**Class "B" Fermented Malt Beverage and "Class B" Intoxicating Liquor (On or Off-Premise Consumption):**

Ernie's Wine Bar LLC, N49W5471 Portland Road, Cedarburg, WI 53012, Benjamin M. Grade, Agent, premises to be licensed: N49W5471 Portland Road, known as **Ernie's Wine Bar.**

RCB Group Inc., W63N699 Washington Avenue, Cedarburg, WI 53012, Richard C. Buser, Agent, premises to be licensed: W63N699 Washington Avenue, known as **Maxwell's.**

C. Wieslers Inc., W61N493 Washington Avenue, Cedarburg, WI 53012, Mike G. Jackson, Agent, premises to be licensed: W61N493 Washington Avenue, known as **C. Wieslers.**

North 48 Inc., W62N599 Washington Avenue, Cedarburg, WI 53012, Jordan Z. Cole, Agent, premises to be licensed: W62N599 Washington Avenue, known as **North 48.**

Thomas Restaurant, LLC, W63N688 Washington Avenue, Cedarburg, WI 53012, Nicole Thomas, Agent, premises to be licensed: W63N688 Washington Avenue, known as **Tomaso's.**

Cedars III LLC, W53N404 Park Lane, Cedarburg, WI 53012, Michael F. Kowalkowski, Agent, premises to be licensed: W53N404 Park Lane, known as **Cedars III.**

MacBeebs LLC, Owned by Catherine Heebner, 2512 W. Sunnyside Lane, Mequon, WI 53092, Catherine Heebner, Agent, premises to be licensed: W62N238 Washington Avenue, known as **The Farmstead.**

*\*(To be considered at the June 13, 2022 Council meeting as indicated in motion)* The Cheese Wedge, LLC, P.O. Box 698, Slinger, WI 53086, Jessica Youso, Agent, premises to be licensed: N56W6339 Center Street, known as **The Wedge 53012 "Uncorked."**

Anvil Pub & Grille LLC, N70W6340 Bridge Road, Cedarburg, WI 53012, Donna M. Taylor, Agent, premises to be licensed: N70W6340 Bridge Road, known as **Anvil Pub & Grille.**

Settlers Inn LLC, W63N657 Washington Avenue, Cedarburg, WI 53012, Joan D. Dorsey, Agent, premises to be licensed: W63N657 Washington Avenue, known as **Settlers Inn.**

Cedarburg Art Museum & Society, Inc., W63N675 Washington Avenue, Cedarburg, WI 53012, Samantha Landre, Agent, premises to be licensed: W63N675 Washington Avenue, known as **Cedarburg Art Museum.**

Phoa Brothers, Inc., W62N547 Washington Avenue, Cedarburg, WI 53012, Jimmy Phoa, Agent, premises to be licensed: W62N547 Washington Avenue, known as **New Fortune Asian Cuisine.**

GG & KR LLC, W62N630 Washington Avenue, Cedarburg, WI 53012, Gordon M. Goggin, Agent, premises to be licensed: W62N630 Washington Avenue, known as **The Stilt House.**

Le's Pho LLC, W63N146 Washington Avenue, Cedarburg, WI 53012, Ly Q. Le, Agent, premises to be licensed: W63N146 Washington Avenue, known as **Le's Pho.**

Stagecoach 520 LLC, 177 Green Bay Road, Thiensville, WI 53092, Anne M. Conley, Agent, premises to be licensed: W61N520 Washington Avenue, known as **Stagecoach Inn/Five 20 Social Stop.**

Union House Cedarburg LLC, W62N559 Washington Avenue, Christopher M. Homayouni, Agent, premises to be licensed: W62N559 Washington Avenue, known as **Union House Cedarburg.**

Bozeman's Bar LLC, N50W5586 Portland Road, Cedarburg, WI 53012, Erik Knuth, Agent, premises to be licensed: N50W5586 Portland Road, known as **Bozeman's Bar.**

Cedarburg Cultural Center Inc., W62N546 Washington Avenue, Cedarburg, WI 53012, Jean Snow-Lambo, Agent, premises to be licensed: W62 N546 Washington Avenue and W63N627 Washington Avenue, known as **Cedarburg Cultural Center and Kuhefuss House Museum.**

Brandywine LLC, W61N480 Washington Avenue, Cedarburg, WI 53012, Andrew Wilson, Agent, premises to be licensed: W61N480 Washington Avenue, known as **Brandywine.**

Peter Wollner Post #288 of the American Legion, W57N481 Hilbert Avenue, Cedarburg, WI 53012, James A. Lee, Agent, premises to be licensed: W57N481 Hilbert Avenue, known as **Peter Wollner Post #288 of the American Legion.**

The Shinery Neenah LLC, P.O. Box 128, Larsen, WI 54947, Troy Reissmann, Agent, premises to be licensed: W63N678 Washington Avenue, known as **The Shinery Moonshine Co.**

**Class "B" Fermented Malt Beverage (On or Off-Premise Consumption) and "Class C" Wine (On-Premise Consumption):**

Donna M. Taylor, 1441 Keup Road, Grafton, WI 53024, premises to be licensed: N70 W6340 Bridge Road, known as **Cream & Crepe Café.**

J.L. Joyce Enterprises Inc., W63N144 Washington Avenue, Cedarburg, WI 53012, James P. Joyce, Agent, premises to be licensed: W63N144 Washington Avenue, known as **Jim's Grille.**

P.J. Piper LLC, W61N514 Washington Avenue, Cedarburg, WI 53012, Judith Fergadakis, Agent, premises to be licensed: W61N514 Washington Avenue, known as **P.J. Piper Pancake House**.

**Class “B” Fermented Malt Beverage (On or Off-Premise Consumption):**

Famous Sals of Cedarburg Wisconsin Inc., W63N635 Washington Avenue, Cedarburg, WI 53012, Bekim Elmazi, Agent, premises to be licensed: W63N635 Washington Avenue, known as **Sals Pizza**.

JKLM Distilling Partners LLC, W62N590 Washington Avenue, Suite B, Cedarburg, WI 53012, Mary-Kay H. Bourbulas, Agent, premises to be licensed: W62N590 Washington Avenue, known as **Handen Distillery**.

**“Class B” Winery License (On or Off-Premise Consumption):**

Wollersheim Winery Inc., 7876 Hwy 188, PO Box 87, Prairie Du Sac, WI 53578, Steven F. Danner, Agent, premises to be licensed: N70W6340 Bridge Road, known as **Cedar Creek Winery**.

Chiselled Grape Winery Inc., W64N713 Washington Avenue, Cedarburg, WI 53012, Allen Naparalla, Agent, premises to be licensed: W64N713 Washington Avenue, known as **Chiselled Grape Winery**.

**Cigarette Licenses**

Bonus Inc. (Olsen’s Piggly Wiggly #201), W51N286 Washington Avenue, Cedarburg, WI 53012.

Speedway LLC (Speedway #4203), W63N121 Washington Avenue, Cedarburg, WI 53012.

Super Sales USA Inc. (Citgo), W62N174 Washington Avenue, Cedarburg, WI 53012.

Toto’s Inc. (Otto’s Wine and Spirits – Cedarburg), W63N157 Washington Avenue, Cedarburg, WI 53012.

Walgreen Co. (Walgreens #13620), W62N190 Washington Avenue, Cedarburg, WI 53012.

**New Operator License**

Alice J. Boerner

**Renewal Operator Licenses**

Hannah C. Aronson

Megan E. Gerner

Brandon J. McCarthy

Stephanie J.L. Baldwin  
Charles S. Baumle  
Roger E. Behling  
Lindsey J. Berndt  
Tim J. Biloff  
Rebecca R. Blau  
Brian E. Boettcher  
Zachary M. Bonno  
Mark A. Borden  
Michael A. Bourbonais  
Mary-Kay H. Bourbulas  
Lois M. Bray  
Dave Bretsch  
Kristin S. Burkart  
Daniel M. Christ  
Joel M. Christophersen  
William W. Conley  
Christine M. Curran  
Eva M. Danner  
Denisa E. Demczak  
Edward J. Dettloff  
Richard A. Dieffenbach  
Parker J. Dolphin  
Emily J. Domaille  
Tricia A. Dooley  
Thomas M. Dorsey  
Gerald C. Driscoll  
Cassandra R.A. Duesing  
Jonathan P. Dunne  
Cynthia M. Dzikowski  
Kimberly R. Eggleston  
Eric W. Engstrom  
Suzanne V. Ernst  
Kim M. Esselmann  
Judi K. Even  
Abigail M. Figueroa  
Arthur E. Filter  
Scott R. Galaszewski

Blaine E. Gibson  
Paul G. Goetz  
Jack P. Goggin  
Eric E. Grassel  
Veronica M. Hammes  
Michael G. Harrington  
Andrew W. Heidtke  
Pamela J. Helf  
Sarah L. Hepburn  
Leslie E. Heppe  
BJ. Homayouni  
Madissen Homayouni  
Payman Homayouni  
Madeline J. Hosni  
Ethan T. Huber  
Brian M. Jackson  
Christine M. Jackson  
Teri L. Jackson  
Anne E. Johnson  
Lane M. Kassner  
Katherine A. Kempf  
Mark A. Kennedy  
Charles A. Kison  
Kristen M. Klug  
Rebecca U. Knuth  
Bruce A. Krenzke  
Shirley K. Krenzke  
Angela M. Kroner  
Geoffrey S. Krueger  
Diane M. Lane  
James A. Lee  
Mark J. Leonardelli  
Heather K. Loving  
Todd R. Luft  
Karissa J. Mathias  
Roy G. Maumee  
Bradley J. Mayer  
Julia E. McAndrew

Samantha J. Michalski  
Chris J. Morton  
Brenda L. Mueller  
Jason D. Mutza  
George M. Myers  
Shelby L. Neelis  
Norine C. Nelson  
Constance J. Niebauer  
Richard H. Nielsen  
Hannah T. Noegel  
Polly H. Partain  
Bryan J. Price  
Terry D. Quillen  
Michael J. Reimer  
Elizabeth A. Reissmann  
Zach R. Ringel  
Mark D. Roberts  
Terrance E. Ronsman  
Timothy W. Schelwat  
Tyler T. Schemenauer  
Kristine M. Schneider  
Tori L. Schone  
Ryan A. Schoonover  
Susan E. Schrader  
Richard S. Siefert  
Scott W. Steffen  
Jenaiya Stolper  
Jeff Theisen  
Scott R. Thomas  
Michele I. Tietz  
David L. Vahsholtz  
Benjamin D. Voith  
Michelle L. Welch  
John A. Welk  
Ann L. Whitney  
Patrick J. Wise  
Captola R. Wolfe-Bacher  
Jeffrey A. Wrobbel  
John E. Zarling

Motion carried with Council Members Bublitz, Arnett, Verhaalen, Simpson, Thome and Forbes voting aye and Council Member Burkart recused. Motion carried without a negative vote.

**CONSIDER PAYMENT OF BILLS DATED 04/08/2022 THROUGH 04/29/2022, TRANSFERS FOR THE PERIOD 04/09/2022 THROUGH 05/06/2022 AND PAYROLL FOR PERIOD 04/03/2022 THROUGH 04/30/2022; AND ACTION THEREON**

Motion made by Council Member Verhaalen, seconded by Council Member Thome, to approve payment of bills dated 04/08/2022 through 04/29/2022, transfers for the period 04/09/2022

through 05/06/2022 and payroll for period 04/03/2022 through 04/30/2022. Motion carried without a negative vote.

**CITY ADMINISTRATOR'S REPORT**

City Administrator Hilvo explained that property assessment notices have been mailed to residents and have created a lot of questions. He encouraged the Council Members to explain to constituents that an increase or decrease in the assessment of an individual property does not predict whether the tax bill for that property will go up, down, or remain the same. The following brochure (<https://www.ci.cedarburg.wi.us/assessor/files/property-assessments-declining-market-brochure-wisconsin-department-revenue>) provides further information and can be used to educate taxpayers.

City Administrator Hilvo is working on filling the Building Inspector position, as Building Inspector Baier is retiring on June 1, 2022.

**COMMENTS AND SUGGESTIONS FROM CITIZENS** - None

**COMMENTS AND ANNOUNCEMENTS BY COUNCIL MEMBERS**

Council Member Arnett explained that the average increase in assessments was 39%. Property owners assessed above that percentage may have a tax increase. He encouraged residents to use the open book process.

Council Member Arnett requested that staff bring forward a proposal for a consent agenda for routine items for future Council meetings.

**MAYOR REPORT** – None

**ADJOURNMENT – CLOSED SESSION**

Motion made by Council Member Arnett, seconded by Council Member Thome, to adjourn to closed session at 9:04 p.m. pursuant to State Statutes 19.85(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Specifically discussed was the Administrator's contract – Deferred Compensation Agreement. Motion carried on a roll call vote with Council Members Verhaalen, Simpson, Thome, Forbes, Bublitz, Arnett, and Burkart voting aye.

**RECONVENE TO OPEN SESSION**

Motion made by Council Member Burkart, seconded by Council Member Arnett, to reconvene to open session at 9:23 p.m. Motion carried on a roll call vote with Council Members Verhaalen, Simpson, Thome, Forbes, Bublitz, Arnett, and Burkart voting aye.

**NEW BUSINESS – CONTINUED**

**DISCUSSION AND POSSIBLE ACTION ON ADMINISTRATOR CONTRACT:  
DEFERRED COMPENSATION AGREEMENT**

Motion made by Council Member Arnett, seconded by Council Member Simpson, to approve the Deferred Compensation Agreement for the City Administrator as presented but with the inclusion of the Finance Committee in Section 1 under the definition of “Committee.” Motion carried without a negative vote.

**ADJOURNMENT**

Motion made by Council Member Arnett, seconded by Council Member Burkart, to adjourn the meeting at 9:25 p.m. Motion carried without a negative vote.

Amy D. Kletzien, MMC/WCPC  
Deputy City Clerk