



TO: Electricians doing work in the City of Cedarburg  
FROM: Michael Baier, Building Inspector  
DATE: December, 2011  
SUBJECT: Electrical Contractors License

The City of Cedarburg requires that all electricians doing work in the City of Cedarburg must obtain a local Electrical Contractors License. The cost of this license to **\$60.00 for a renewal license** and **\$70.00 for a new licenses** (no increase from last year).

Enclosed in this letter is an application for subscription and/or renewal of your Electrical Contractor's License. The renewal date for this license is 01-01-2012. If you wish to subscribe and/or renew your license, please fill out the enclosed form and return to my office with the required fee. NOTE: All payments made after February 1st are \$70.00. We no longer need a copy of your State Electricians certificate. However, please put your certificate number and expiration date on the attached form. Also, we do NOT need a copy of your Certificate of Insurance. For your information, there are no permit fee price increases for 2012.

You will also find enclosed a letter from Cedarburg Light and Water with several rules and guidelines for all electricians doing work in the City of Cedarburg. If you have any questions regarding this letter, please contact Cedarburg Light and Water at (262) 375-7650.

MB:jmg

Enclosure



**APPLICATION FOR ELECTRICAL CONTRACTORS LICENSE**

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Person license issued to: \_\_\_\_\_

State Electricians Certificate Number \_\_\_\_\_

Expiration \_\_\_\_\_

New: \_\_\_\_\_ Renewal: \_\_\_\_\_ 2011 Cedarburg License Number \_\_\_\_\_

**FEE IS \$60.00 FOR RENEWAL OR \$70.00 FOR NEW**  
**FEE MUST BE PAID WITH APPLICATION**

**NOTE: ALL PAYMENTS MADE AFTER FEBRUARY 1ST ARE \$70.00**

Signed: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



*People you know. Service you trust.*

N30 W5926 Lincoln Blvd., P.O. Box 767, Cedarburg, Wisconsin 53012-0767  
Phone (262) 375-7650, Fax (262) 375-7655, E-Mail cedarburgutility@wppienergy.org

November 28, 2011

To Whom It May Concern:

The following rules governing services and service locations in the Cedarburg Light & Water Utility franchised area are as follows:

1. A NEW ELECTRIC SERVICE APPLICATION must be completed and submitted to Cedarburg Light & Water Utility a minimum of six (6) weeks in advance of the desired service installation date.
2. One and two family dwelling services shall be a minimum of 100 amps each. All meter sockets and pedestals shall be U.L. listed. All residential meter sockets and pedestals shall be ringless type, equipped with a horn type bypass and have individual covers. Multi family dwelling 1Ø 3W 120/208V, commercial and industrial requirements provided upon request from Cedarburg Light & Water Utility. Please contact Jeff Thierfelder or Karsten Huse, at 262-375-7650.
3. The pedestal must be installed so the center of the meter will have a maximum height of five (5) feet and a minimum height of three (3) feet and six (6) inches above finished grade.
4. Where two or more meter sockets are installed at any given location, each meter socket shall be permanently marked or tagged with identification of the area or equipment which it serves with one of the following: (unit number, apt. number, flat, address, exit lights or etc.). Appropriate marking shall be **permanent** and shall consist of a rigid plastic label or individual self-stick letters or numbers with a minimum of ½" block text. In addition, a permanent label inside the meter socket base in a visible location is required. Photographs will be taken by utility personnel of these markings before we install the meters. Meters will not be installed until the meter sockets are clearly marked. *While not required, we would appreciate receiving a diagram of the meter installations indicating the area that each meter serves. Such a diagram will be kept on file and it would provide more space for you to describe the area or equipment being served by each meter.* Please note: Inaccurate identification of the meter sockets will result in inaccurate utility billings to occupants. When such errors are discovered, you or your electrical contractor may be responsible for any shortcomings in electric utility billings to customers because of improperly marked meter sockets.
5. All service locations must be outside and approved by a representative of Cedarburg Light & Water Utility.

Please contact our Electric Superintendent, Karsten Huse, at 262-375-7650 to request approval of your proposed service location. You may also reach Karsten by e-mail khuse@wppienergy.org.

Sincerely,

CEDARBURG LIGHT & WATER UTILITY

Dale Lythjohan, General Manager

CEDARBURG LIGHT & WATER SELF CONTAINED UNDERGROUND & OVERHEAD ELECTRIC SERVICE EQUIPMENT REQUIREMENTS

**METER PEDESTALS - WALL MOUNTED - SINGLE POSITION**

MANUFAC.	CATALOG #	# OF TERMINAL JAWS	METER FORM	WIRING	BY-PASS	TERMINAL SIZE - LINE	TERMINAL SIZE - LOAD	WIDTH	HEIGHT	DEPTH
<b>200 AMP</b>										
MILBANK	U3358-O-KK <sup>(1)</sup>	4	2S	1Ø 3-W	HORN	#6 - 350kcmil	#6 - 350kcmil	9"	62"	4-1/8"
	U9108-O <sup>(6)</sup>	5	12S	3Ø 3-W	LEVER	#3/0 - #4/0	#6 - 350kcmil	11"	58"	6"
	U9107-O <sup>(6)</sup>	7	14S & 16S	3Ø 4-W	LEVER	#3/0 - #4/0	#6 - 350kcmil	11"	58"	6"
CUTLER HAMMER	UHTRP242363CH <sup>(2)</sup>	4	2S	1Ø 3-W	HORN	#8 - 350kcmil	#8 - 350kcmil	8.97"	62.63"	4.94"
SQUARE D	UHTRP2423-63SQD <sup>(3)</sup>	4	2S	1Ø 3-W	HORN	#8 - 350kcmil	#8 - 350kcmil	8-31/32"	62-5/8"	4-15/16"
<b>320 AMP</b>										
MILBANK	U1748-O-WI <sup>(4)</sup>	4	2S	1Ø 3-W	LEVER	#6 - 350kcmil	#6 - 350kcmil	13"	64"	4-7/8"
CUTLER HAMMER	1009018CH <sup>(7)</sup>	4	2S	1Ø 3-W	LEVER	#6 - 350kcmil		12.97"	63.00"	4.94"
SQUARE D	1009018-SQD <sup>(5)</sup>	4	2S	1Ø 3-W	LEVER	#6 - 350kcmil	#4 - #600kcmil	12-31/32"	63"	4-15/16"

**NOTE:**

1. 15" EXTENSION UNIT K5800; 30" EXTENSION UNIT K5800 (2 UNITS)
2. 18" EXTENSION UNIT 1007680CH
3. EXTENSION UNIT 1007680-SQD
4. 15" EXTENSION UNIT S1848. ANTI-INVERSION CLIP #K4802 IN UPPER RIGHT JAW IS REQUIRED.
5. 18" EXTENSION UNIT 1009023-SQD, 30" EXTENSION UNIT 1009026-SQD. TERM. SIZE IS FOR LOAD. ANTI-INVERSION CLIP IN UPPER RIGHT JAW IS REQUIRED.
6. 15" EXTENSION UNIT S3488
7. 18" PEDESTAL EXTENSION KIT 1009023CH & 30" PEDESTAL EXTENSION KIT 1009026CH. ANTI-INVERSION CLIP IN UPPER RIGHT JAW IS REQUIRED.

**OVERHEAD:** 1Ø 120/240V 3W SERVICES OF 100A, 200A, SINGLE POSITION AND MULTI-POSITION METER SOCKETS SHALL FOLLOW WE ENERGIES APPROVED METER SOCKETS. (EXAMPLE: 125A, SINGLE POSITION, MILBANK U7487-RL-TG-KK OR EQUIVALENT)

OTHER MANUFACTURERS PEDESTALS AND SOCKETS THAT ARE EQUIVALENT TO THOSE ABOVE AND UL LISTED MAY BE INSTALLED UPON APPROVAL BY CEDARBURG LIGHT & WATER UTILITY.