

**CITY OF CEDARBURG
PLAN COMMISSION**

**PLN20070305-1
UNAPPROVED MINUTES**

March 5, 2007

A regular meeting of the Plan Commission of the City of Cedarburg was held on Monday, March 5, 2007 at Cedarburg City Hall, W63 N645 Washington Avenue, in the Council Chambers. The meeting was called to order at 7:00 p.m. by Mayor Gregory Myers.

Roll Call: Present - Mayor Gregory Myers, Council Member Sandra Beck, Mark Burgoyne, Brook Brown, Keith Kaiman, Park & Forestry Chairperson James Schara

Excused - Joe Emmerich

Also Present - City Attorney Kaye Vance; City Planner Jon Censky; Administrative Secretary Darla Drumel; interested citizens

STATEMENT OF PUBLIC NOTICE

Administrative Secretary Drumel confirmed that the agenda for the meeting had been posted and distributed in compliance with the Wisconsin Open Meetings Law.

APPROVAL OF MINUTES

A motion was made by Commissioner Brown, seconded by Vice Chairperson Burgoyne, to approve the minutes of February 5, 2007 as presented. The motion carried without a negative vote.

COMMENTS AND SUGGESTIONS FROM CITIZENS

No comments or suggestions were offered at this time.

CERTIFICATE OF APPROPRIATENESS FOR ADDITION TO FORMER BLACKSMITH SHOP AT CEDAR CREEK SETTLEMENT AT N70 W6340 BRIDGE ROAD – JIM PAPE

This item was withdrawn.

REVIEW AND DISCUSSION OF CHAPTER 6, THE ECONOMIC DEVELOPMENT ELEMENT OF THE SMART GROWTH COMPREHENSIVE LAND USE PLAN

Planner Censky explained that Chapter 6, the Economic Development Element, was being submitted to the Commissioners for review and comment. The element provides an analysis of the City's labor force, earnings and income, the economic characteristics, and inventories the businesses. Through this analysis, the City is able to assess the City's strengths and weaknesses in order to establish goals and objectives to promote the stabilization, retention and expansion of the economic base and to provide quality employment opportunities. This element also identifies certain tools, such as Tax Incremental Financing, or the National Trust Main Street Program, that can be used to promote economic development. It evaluated environmentally contaminated sites and encouraged their cleanup and reuse as "Smart Growth" infill sites. As this was a preliminary

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draft of the Economic Element, he encouraged Commissioners to review it and provide any feedback or suggest changes as deemed necessary.

Planner Censky added that, at the regular February meeting, Commissioners were supplied with a copy of the Land Use Map and asked to review it for accuracy and to identify if changes are necessary.

Commissioners suggested that organizations such as the Chamber of Commerce and Downtown Merchants Association be added to the list of organizations under the *Organizational Development Activities* portion that began on page 20.

Planner Censky advised that the Land Use chapter would be presented for review at the April meeting. Ultimately, a public hearing would be held before the Common Council to solicit public input before action would be taken regarding the Smart Growth Comprehensive Land Use Plan. The deadline for adoption was the end of 2007.

REPORT FROM THE JETZCO MEMBERS AND DISCUSSION OF THE DIRECTION AND STATUS OF ONGOING DISCUSSIONS

The Plan Commission discussed the JETZCO meeting.

ADJOURNMENT

Council Member Beck moved to adjourn the meeting at 7:37 p.m. The motion was seconded by Commissioner Kaiman and carried without a negative vote.

Darla Drumel,
Administrative Secretary