

November 2, 2011

(unapproved)

the flower baskets and the pots in front of businesses along Washington Avenue. The gardener also waters three City beds every day, one in front of City Hall along Washington Avenue, one at the Community Pool and one at the American Legion. This summer the planter at Doctor's Park at the corner of Washington and Mill was added to the list for daily watering. Also, the gardener needs to water the perennial flower beds on some of the boulevards. The gardener has no time to do other jobs or time to maintain the flower beds. By adding the three additional locations requested by the Garden Club, the flower beds surrounding the City Hall building, the Library and the Kuehfuss House (which is owned by the Cultural Center), the gardener would be spending the entire eight-hour day watering flowers. If some of these gardens were mostly perennials they wouldn't need to be watered every day; however, most of the gardens, baskets and pots are annual plantings and need to be watered frequently. During a drought some need to be watered twice a day.

Chairperson Buehler suggested that if the City were to take over the watering of these three flowerbeds then the Garden Club should get direction from Superintendent Westphal as to what should be planted in the beds.

Motion made by Council Member Radtke, seconded by James Schara, that City staff take over the watering of the flowerbeds at the City Hall and Library as these are City owned properties, excluding the Kuehfuss House as this location is owned by the Cultural Center, with watering being done on a weekly basis and the planting of perennials will be encouraged. Motion carried without a negative vote with Scott King and Kristofor Hanson not in attendance.

Discuss Adding Conifer Trees to the Legacy Program that Could be Decorated for the Holidays; and Action Thereon

Director Hilvo advised he was contacted by Jackie Schwensohn and Ellie Hanson. They would like the City to consider adding Conifer trees to be planted in City Parks as part of the Legacy Program. These trees could then be decorated by family members for the holidays. To date no one has requested a pine tree be planted as part of the Legacy Program.

Superintendent Westphal advised that he has planted some pines and evergreens in Cedar Creek and Cedar Pointe Parks.

Several Board Members expressed a concern about the emotional connection some families may have to the tree once they have decorated it and what would happen if the decorations were vandalized and/or the tree died. They were also concerned as to the time limit allowing the decorations to be on the trees; who would remove the decorations; and would someone be responsible to make sure the trees were decorated within reason. Board Members agreed that Staff should look into the possibility of planting Conifer trees in the parks to be decorated for the holidays to determine if this is feasible.

Superintendent Westphal advised that Conifer trees are best planted in spring and recommended that trees could be planted at Willowbrooke, Centennial and Zeunert Parks. Cedar Creek Park is getting over planted.

REPORTS

PARKS, RECREATION & FORESTRY BOARD
November 2, 2011

PARK20111102-3
(unapproved)

Director of Parks and Recreation – Update on Projects

Director Hilvo advised that Cedarburg Festivals approached him regarding the condition of the current evergreen tree on the front lawn of City Hall that is decorated for the holidays. Festivals proposed to have a new tree planted. At the Monday, November 7 Common Council meeting, the Council recommended staff remove an existing pine tree on the front lawn near the Community Gym and replace it with a new tree. The cost of the new tree from LaRosa is \$3,700, Cedarburg Festivals will pay \$3,000 and the City will pay the other \$700. LaRosa will plant the tree and decorate it. Superintendent Westphal recommended removing the Norway Maple just to the north of the sidewalk and planting the new pine tree in that location. City staff will remove the tree and stump, LaRosa will then plant the new tree and have it decorated in time for the City tree lighting on November 28. Superintendent Westphal will work with LaRosa on the selection of the new tree.

Next Meeting

The next meeting is scheduled for December 7, 2011.

Recreation Supervisor – Update on Recreation Programs

Director Hilvo reported that Supervisor Friess is attending the annual Wisconsin Park and Recreation Conference this week in Green Bay. We had 110 children attend the annual Halloween Party on October 26. On October 25 there were 89 children that attended the basketball clinic with Coach Jeter and the UWM Panther's team. On November 13, Bigler Basketball will be offering a free clinic at the Community Gym for children in grades 5th through 8th.

Superintendent of Parks and Forestry – Update on Projects

Superintendent Westphal reported on work being handled by staff including:

- Turf management in front of the band shell at Cedar Creek Park, the pool and the ball fields has been completed.
- The final grass cutting and leaf mulching has been done for the year.
- Renovation work has started on Behling Field and Willowbrooke ball diamond and completed at Cedar Pointe ball diamond.
- The park restrooms have been winterized; the tennis nets and windscreens around the courts have been removed for the winter.
- Fall tree planting was done in Top View Trails subdivision with 28 trees being planted.
- The Cedarburg Lions Club has donated money towards tree planting, Superintendent Westphal will use the money to plant 15 trees along the north side of Pioneer Road across the street from the Ozaukee Ice Center, and the trees will be planted in the spring.
- A number of the boulevards have overgrown Junipers that will be removed and replaced with grass. New shrubs will be planted in the middle of the boulevards.

ADJOURNMENT

Motion made by James Schara, seconded by Mike O'Keefe, to adjourn at 7:40 p.m. Motion carried without a negative vote, with Scott King and Kristofor Hanson not in attendance.

Chris Robel
Recording Secretary