

**LANDMARKS COMMISSION**  
**November 2, 2011**

**LAN20111102-1**  
**UNAPPROVED**

A regular meeting of the Landmarks Commission, City of Cedarburg, Wisconsin, was held on Thursday, November 2, 2011 at Cedarburg City Hall, W63 N645 Washington Avenue, lower level, room 1.

The meeting was called to order by Chairperson Judy Jepson at 7:00 p.m.

Roll Call: Present – Council Member Douglas Yip, Judy Jepson, Tom Kubala, Allison Hanson, Dick Ellefson, James Pape

Excused – Robert Helf, Tomi Fay Forbes

Also Present – City Planner Marty Marchek, Jim Drzewicki, Helen Michaletz, Beth Geiger, Terry Retzke

**STATEMENT OF PUBLIC NOTICE**

Chairperson Jepson acknowledged that the agenda for this meeting was posted and distributed in compliance with the Wisconsin Open Meetings Law.

**APPROVAL OF MINUTES**

Motion made by Council Member Yip, seconded by Tom Kubala, to approve the minutes of the August 25, 2011 meeting. Motion carried without a negative vote with Robert Helf and Tomi Fay Forbes excused.

Motion made by Dick Ellefson, seconded by Tom Kubala, to approve the minutes of the September 7, 2011 meeting after inclusion of the following amendment by James Pape regarding the Weber Haus at W62 N539 Washington Avenue as follows: Since the Weber Haus is a contributing building in the Historic District, and since according to the Secretary of Interior Standards for Historic Preservation moving a building out of the Historic district causes the property to lose its historic status, and according to the State of Wisconsin Preservation Office the moving of a historic building will adversely affect the historic status of that building as well as adversely affecting the Historic District, and since our local Landmark Ordinance charges us with preserving and protecting Historic buildings, I move that we deny the moving of the Weber Haus from the Historic District. Motion carried without a negative vote with Tomi Fay Forbes and Robert Helf excused.

Motion made by Council Member Yip, seconded by Allison Hanson, to approve the minutes of the September 29, 2011 meeting. Motion carried without a negative vote with Tomi Fay Forbes and Robert Helf excused.

**NEW BUSINESS**

**Review and Action on a Request for a Certificate of Appropriateness for the Construction of a Flagstone Paved Sitting Area, Including a Sculpture, at the Northwest Corner of the Church along Washington Avenue. The Paved Sitting Area is being done in Conjunction with Major Landscape Renovations along the North and West Edges of the Church**

Jim Drzewicki presented drawings and led a discussion on the above proposal.

City Planner Marchek explained that there are no Zoning Code issues and the Landmarks Commission concerns are the statue and its pedestal and the paved sitting area. The landscaping, maintenance, shrubs, etc. is the domain of the Plan Commission.

Motion made by Tom Kubala, seconded by James Pape, to approve the statue and pedestal and flagstone plaza as appropriate to the setting. Motion carried without a negative vote with Tomi Fay Forbes and Robert Helf excused.

**Discuss Meeting Dates for November and December; and Action Thereon**

Meeting dates to be determined by events and quorum availabilities.

**ADJOURNMENT**

Motion made by Tom Kubala, seconded by Allison Hanson, to adjourn the meeting at 8:00 p.m. Motion carried without a negative vote with Tomi Fay Forbes and Robert Helf excused.

Dick Ellefson  
Secretary

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