

**CITY OF CEDARBURG
COMMON COUNCIL
June 14, 2010**

**CC20100614-1
UNAPPROVED**

A regular meeting of the Common Council of the City of Cedarburg, Wisconsin, was held on Monday, June 14, 2010 at City Hall, W63 N645 Washington Avenue, second floor, Council Chambers. Mayor Myers called the meeting to order at 7:00 p.m. The meeting began with a moment of silence followed by the Pledge of Allegiance.

Roll Call: Present - Common Council – Mayor Gregory P. Myers, Council Members Chris Reimer, Ron Reimer, Art Filter, Paul Radtke (arrived at 7:50 p.m.), Michael Maher, Kip Kinzel, Robert Loomis

Also Present - City Attorney Kaye Vance, City Administrator/Treasurer Christy Mertes, Deputy City Clerk Amy Kletzien, Director of Engineering and Public Works Tom Wiza, City Planner Jon Censky, Parks, Recreation and Forestry Director Hilvo, Light and Water General Manager Dale Lythjohan, Retiring Police Officer Robert Van Dinter Jr., Police Captain Glenn Lindberg, Wastewater Treatment Plant Superintendent Ron Clish, Secretary II Judy Guse, Former Mayor James Coutts, interested citizens and news media

STATEMENT OF PUBLIC NOTICE

At Mayor Myers' request, Deputy City Clerk Kletzien verified that notice of this meeting was provided to the public by forwarding the agenda to the City's official newspaper, the *News Graphic*, to all news media and citizens who requested copies, and by posting in accordance with the Wisconsin Open Meetings Law. Citizens present were welcomed and encouraged to provide their input during the citizen comment portion of the meeting.

MAYOR'S APPOINTMENTS – None

CONSIDER RESOLUTION 2010-14 HONORING RETIRING PATROL OFFICER ROBERT VAN DINTER JR. FOR HIS THIRTY YEARS OF SERVICE TO THE CITY OF CEDARBURG

Motion made by Council Member Loomis, seconded by Council Member Kinzel, to adopt Resolution No. 2010-14 honoring retiring Patrol Officer Robert Van Dinter Jr. for his thirty years of service to the City of Cedarburg.

Mayor Myers and the Common Council presented Resolution No. 2010-14 to retiring Patrol Officer Robert Van Dinter Jr. and thanked him for his thirty years of service to the City.

PRESENTATION – 2009 LIGHT & WATER REPORT AND RESULTS OF CITY ENERGY AUDITS

Light and Water General Manager Dale Lythjohan presented a summary report of the Light and Water Utility for 2009. The following facts were presented:

Electric Highlights

- Electrical revenues in 2009 were \$10,612,110, a decrease of \$144,017
- Purchased power was \$7,674,523, a decrease of \$136,132
- The net change in revenues (revenue less purchased power) was (\$7,885)
- Operating expenses were \$1,284,338, an increase of \$99,162
- Depreciation expenses were \$640,665, an increase of \$26,700
- Taxes were \$393,119, an increase of \$30,555
- Operating income was \$586,166, a decrease of \$164,302
- The last electrical rate adjustment was effective February 2008
- The amount of electric KWHs purchased has been steadily decreasing since 2007, mainly due to the loss of Amcast and International Paper and overall conservation efforts

Water Highlights

- Water revenues in 2009 were \$1,623,718, an increase of \$82,389
- Operating expenses were \$780,648, an increase of \$10,476
- Depreciation expenses were \$206,698, an increase of \$11,584
- Taxes were \$273,102, an increase of \$21,684
- Operating income was \$363,270, an increase of \$38,645
- Water rates became effective January 2009
- The amount of gallons of water pumped is expected to be less than pumped in 2001, again due to the loss of Amcast and International Paper and overall conservation efforts by customers

Additional Highlights

- Added infrastructure (Plant Additions) in 2009 (New Customer & Rebuild Activities) was \$1,614,760 (electric) and \$784,681 (water)
- Total net plant value end of year 2009 was \$21,561,834 (electric) and \$16,096,668 (water)
- Began first-year of the seven-year plan to rebuild electrical infrastructure in the Southeast corner of the City.
- Completed modest building addition, roof replacement and insulation project
- Over 50 poles and 5,000 feet of underground cable and 4,000 feet of watermain were replaced to maintain and enhance reliability
- The average customer paid 10+% less for electricity in 2009 compared to other areas in Ozaukee County
- It is conservatively estimated that customers in Cedarburg saved in excess of \$1.5 million in 2009 compared to communities elsewhere in Ozaukee County
- Water rates remain “middle of the pack” compared to water utilities throughout southeastern Wisconsin

2010 and Beyond

- Year-two of the seven-year Electric Rebuild Plan for the southeast corner of the City
- There is an ongoing commitment to proactively replace any aging infrastructure while managing declining sales and increasing costs
- Review & update Business Plan process
- Consideration of need for possible rate action for January 2011

- Ongoing Energy price increases continue, electric wholesale increases of 5-9% per year are expected for the next 3-4 years
- The only effective way to address costs is to reduce consumption. Cedarburg Light and Water has a commitment to the community and is a member of Focus on Energy (the cost for the program was \$32,000 and the customers received \$64,000 back). The Utility tries to lead by example and has an increased emphasis on conservation and renewable energy. The Commission completed energy audits of City buildings and will have access to a 0% loan for City/Light and Water energy efficient projects.

APPROVAL OF MINUTES

Motion made by Council Member R. Reimer, seconded by Council Member Filter, to approve the minutes of the May 10, 2010 and May 26, 2010 meetings of the Common Council with a correction to Page 11 of the May 10 meeting by Council Member Maher by adding a second sentence to paragraph six stating that: Council Member Maher would be more comfortable with the decision, if the Silver Creek BrewPub would have provided a signed letter agreeing to the Creek Walk passing through their outdoor seating area. Motion carried without a negative vote with Council Member Radtke excused and Council Member Filter abstaining.

COMMENTS & SUGGESTIONS FROM CITIZENS - None

CONSIDER DEDICATING THE PARKWAY AREA WEST OF THE INTERURBAN TRAIL AND SOUTH OF ADVENT CHURCH AS "RAPPOLD PARK" AND CONSIDER SIGNAGE FOR THE PARK

Motion made by Council Member R. Reimer, seconded by Council Member Filter, to dedicate the parkway area west of the Interurban Trail and south of Advent Church as "Rappold Park and to approve the signage for the park.

Mayor Myers stated that this dedication is based on Mr. Rappold's significant contributions to the City of Cedarburg throughout his life. He has preserved the history of Cedarburg through his wonderful collection of photographs that can be shared with future generations. Mr. Rappold will be moving to Minnesota to be near family and the City would like to honor and recognize him with this park dedication. The Parks, Recreation & Forestry Board approved naming the area as Rappold Park and putting up a sign similar to other park signs.

Former Mayor Jim Coutts spoke on behalf of Mr. Rappold's significant contributions to the City of Cedarburg. Mr. Rappold served 28 years on the Common Council, 16 years as chairman of the Landmarks Commission, and was the second longest serving member (69 years) of the Fire Department. Mr. Rappold was instrumental in starting a First Aid program and he was the only first aid instructor in Ozaukee County which led to the present rescue squad service in Cedarburg. He received a 62 year member award from the American Legion. Mr. Rappold was active in the Ozaukee County Historical Society, as President at one time, and was instrumental in preserving the Cedarburg Railroad Station that is in Pioneer Village.

Mr. Rappold was a photographer prior to his entry into WWII and when people would bring pictures to him to copy, he would often ask if he could make a copy for his collection. His

collection was donated to the Cedarburg Cultural Center. The Cedarburg Cultural Center is celebrating their 25 year Anniversary and their very first exhibit was of Mr. Rappold's photographs. He has authored two books on Cedarburg. Mr. Rappold is a very deserving individual and it is a very appropriate place to honor him. Mr. Rappold was in favor of naming the park Rappold Park (rather than the Ed Rappold Park) because his grandparents owned the lot next to the park and he wanted to honor them also.

Mayor Myers stated that Mr. Rappold's family will be in Cedarburg over the Fourth of July weekend and he would like to have a dedication ceremony for Rappold Park on July 3. Mayor Myers stated that he would also like to have a bronze plaque displaying Mr. Rappold's accomplishments in the park along with a park sign. Director Hilvo and Secretary II Judy Guse are coordinating the funding for this project.

Motion carried without a negative vote with Council Member Radtke excused.

CONSIDER 2009 COMPLIANCE MAINTENANCE ANNUAL REPORT (CMAR) FOR THE WASTEWATER TREATMENT PLANT AND RESOLUTION 2010-11 ACCEPTING THE REPORT

Motion made by Council Member R. Reimer, seconded by Council Member Loomis, to accept the 2009 Compliance Maintenance Annual Report (CMAR) for the Wastewater Treatment Plant and Resolution No. 2010-11 accepting the report.

Wastewater Superintendent Clish stated the Compliance Maintenance Annual Report (CMAR) is a DNR summary report form used to determine the effectiveness of the sewerage system to meet DNR permit limits and to indicate areas of the system that may need improvement. He stated that the Cedarburg plant received all A's.

In answer to Council Member Loomis' question, Superintendent Clish stated that the DNR was tightening the limit on phosphorous, which may have had a large impact on the plant (approximately \$7.1 million). However, a Municipal environmental group met with the DNR to debate the allowable levels and appears to have been successful for a number of years (approximately three permit terms or 17 years) before the levels will have to be met. Municipalities are only 20% of the problem and this will allow time to make all the parties responsible for lowering the phosphorous levels.

Motion carried without a negative vote with Council Member Radtke excused.

CONSIDER ORDINANCE 2010-07 AMENDING SECTIONS 10-1-15(b) AND 10-1-16(b) OF THE CODE OF ORDINANCES TO ESTABLISH TRAFFIC CONTROL SIGNAGE AT THE KEUP TRAIL SUBDIVISION INTERSECTIONS

Motion made by Council Member Kinzel, seconded by Council Member R. Reimer, to adopt Ordinance No. 2010-07 amending Sections 10-1-15(b) and 10-1-16(b) of the Code of Ordinances to establish traffic control signage at the Keup Trail Subdivision intersections.

Director Wiza stated that official traffic control signage has yet to be established in the Keup Trail Subdivision. The signage must be adopted by Ordinance to make it enforceable; therefore, staff is recommending the placement of a stop sign for Covington Square East traffic at Keup Road and a yield sign on Lancaster Court at the intersection with Covington Square East.

Motion carried without a negative vote with Council Member Radtke excused.

CONSIDER AWARD OF CONTRACT FOR THE WASHINGTON AVENUE CONCRETE SLAB RAISING PROJECT

Motion made by Council Member R. Reimer, seconded by Council Member Kinzel, to award the contract for the Washington Avenue concrete slab raising project in the amount of \$7,490 to Concrete Raising Corporation.

Director Wiza stated that only one bid was received; however, this is not overly alarming because just a few firms do this type of specialized work of raising concrete sidewalk slabs. The bid was submitted by Concrete Raising Corporation and they have completed similar work in the past for the City.

Motion carried without a negative vote with Council Member Radtke excused.

CONSIDER ORDINANCE 2010-08 AMENDING SECTION 10-17-27(a) OF THE CODE OF ORDINANCES TO PROHIBIT PARKING ON THE NORTH SIDE OF JACKSON STREET FROM WASHINGTON AVENUE TO HANOVER AVENUE

Motion made by Council Member Filter, seconded by Council Member Kinzel, to adopt Ordinance No. 2010-08 amending Section 10-17-27(a) of the Code of Ordinances to prohibit parking on the north side of Jackson Street from Washington Avenue to Hanover Avenue.

Director Wiza stated that residents on Jackson Street between Washington Avenue and Hanover Avenue submitted a petition to Council Member Filter requesting that parking be prohibited on the north side of their street due to the narrow width when cars are parked on both sides. Trucks turning onto Jackson Street from Washington Avenue sometimes have difficulty getting to Karak Machine Corporation. In addition, Public Works crews typically have to erect temporary no parking signs on this stretch of road in winter due to inadequate width for snow plowing.

Motion carried without a negative vote with Council Member Radtke excused.

CONSIDER RESOLUTION 2010-12 DECLARING INTENT TO PLACE A DEFERRED CHARGE ON THE ASSESSMENT REPORT FOR PROPERTIES IN THE TOWN OF CEDARBURG ON WESTERN ROAD FROM WAUWATOSA ROAD TO APPROXIMATELY 630 FEET EAST OF WAUWATOSA ROAD FOR THE PURPOSE OF APPORTIONING THE COST OF NEW SANITARY SEWER AND WATER FACILITIES

Motion made by Council Member Loomis, seconded by Council Member C. Reimer, to adopt Resolution No. 2010-12 declaring intent to place a deferred charge on the assessment report for the properties in the Town of Cedarburg on Western Road from Wauwatosa Road to approximately 630

feet east of Wauwatosa Road for the purpose of apportioning the cost of new sanitary sewer and water facilities. Motion carried without a negative vote with Council Member Radtke excused.

CONSIDER ORDINANCE 2010-09 ANNEXING THE PROPERTIES AT 1067 AND 1085 HIGHWAY I IN THE TOWN OF CEDARBURG TO THE CITY OF CEDARBURG AND TEMPORARILY ZONING THE PROPERTIES AS A-1 AGRICULTURAL DISTRICT

Motion made by Council Member Filter, seconded by Council Member Loomis, to adopt Ordinance No. 2010-09 annexing the properties at 1067 and 1085 Highway I in the Town of Cedarburg to the City of Cedarburg and temporarily zoning the properties as A-1 Agricultural District.

Planner Censky stated that Mr. Halloran has submitted an annexation petition to have his family's 15.78 acre farmstead, located contiguous with the City's boundary along the west side of Sheboygan Road annexed into the City of Cedarburg. Mr. Halloran is requesting that he be allowed to continue his farming operation that includes the raising of cattle and the property be placed in the A-1 Agricultural District on a temporary basis until he decides to discontinue his farming operation. The future classification of the property will be single-family residential as indicated on the City's Smart Growth Comprehensive Land Use Plan – 2025.

In answer to Council Member Loomis' question, Planner Censky stated that this has been done before on Western and Wauwatosa Roads.

Council Member Filter opined that this was natural to allow farms to continue their operation.

Council Member C. Reimer stated that the Plan Commission thought this was a win-win situation at this time and they unanimously recommended approval at their June 7 meeting.

City Attorney Vance confirmed that the impact fees for this property will be collected when building begins.

Motion carried without a negative vote with Council Member Radtke excused.

CONSIDER RESOLUTION 2010-13 AUTHORIZING AN APPLICATION FOR A STATE TRUST FUND LOAN FROM AND THE ISSUANCE OF CERTIFICATES OF INDEBTEDNESS TO THE STATE OF WISCONSIN BOARD OF COMMISSIONERS OF PUBLIC LANDS, AND MAKING CERTAIN COVENANTS RELATING TO THE BUILD AMERICA BOND PROGRAM

Motion made by Council Member Loomis, seconded by Council Member C. Reimer, to adopt Resolution No. 2010-13 authorizing an application for a State Trust Fund loan from the issuance of Certificates of Indebtedness to the State of Wisconsin Board of Commissioners of Public Lands, and making certain covenants relating to the Build America Bond Program.

In answer to Council Member Loomis' question, City Administrator/Treasurer Mertes stated that the interest rate will not change on the loan.

Council Member Loomis stated that the City can repay the loan early at anytime without penalty.

Motion carried unanimously on a roll call vote with Council Member Radtke excused.

CONSIDER RESULTS FROM TESTING OF WELL #4

Light & Water General Manager Lythjohan updated the Common Council on the June test results of Well #4, which were .18 parts per billion of vinyl chloride. He stated that the reading has effectively stayed the same and will not be a problem unless the level reaches .2 ppb. The readings for the last four months are as follows: March - .17 ppb, April - .15 ppb, May - .16 ppb, and June - .18 ppb.

In answer to Council Member Loomis' questions, General Manager Lythjohan stated that in the event Well #4 reaches .2 ppb, the DNR will require a retest to confirm the level and will shut the well down if the second test comes back at .2 ppb. This well produces 20% of the City's water supply.

In answer to Council Member R. Reimer's question, General Manager Lythjohan stated that the well system is able to pump 3.6 million gallons of water per day. A peak day is approximately 2 million gallons per day. The loss of one well will put the City in jeopardy in the case of a dry summer and the Utility would enforce an odd/even watering program to alleviate large demands on the system.

General Manager Lythjohan stated that if the reading does not change in the next two months the utility will possibly resume testing on a quarterly basis, if the Council is comfortable with this.

Council Member Loomis stated that if the City is forced to shut down Well #4, the City will lose 20% of its water production. If this happens, the City will have to invest a substantial amount of money to fix the problem. It would be unfair to the City utility users to have to pay all of the costs for repair because there are other responsible parties. The City would work to recover some of the costs from the responsible parties of the Prochnow Landfill.

Council Member Radtke joined the meeting at 7:50 p.m.

In answer to Council Member C. Reimer's questions, General Manager Lythjohan stated the most likely remedy to fix Well #4 would be an air stripping tower at an approximate cost of \$750,000 to \$1 million to install and a monthly cost of \$2,000 to operate it. The costs for a new well would be in excess of \$1.2 million and it would be difficult to identify a new site.

In answer to Council Member R. Reimer's question, General Manager Lythjohan stated that Well #4 is a good producing well and the flow has not decreased.

DISCUSS AND APPROVE PRELIMINARY BUDGET PARAMETERS, INCLUDING OPERATING EXPENDITURES AND/OR TAX LEVY, GROWTH TARGETS FOR DEVELOPMENT OF THE PROPOSED 2011 BUDGET

City Administrator/Treasurer Mertes stated in previous years the City has worked to hold the assessed tax rate at the same level each year and has been successful. For 2011 she would like to include the capital improvement projects and anything that is funded through replacement funds or

the impact fees. She expects to hold on expenditures except for the necessary funds for personnel. The five union contracts are due this year and this will allow for flexibility. City Administrator/Treasurer Mertes reviewed a chart showing the estimated assessed value showing that the increase for 2011 is approximately \$4 million, which only allows for a levy increase of \$26,400 in the next budget.

Council Member Loomis confirmed that City Administrator/Treasurer Mertes was requesting to keep expenditures the same but to allow increases for costs of personnel.

Council Member R. Reimer stated that he was opposed at this time to take a position for a 0% increase like last year.

Council Member Loomis requested more information. Assuming that compensation costs go up 1% or 2% or 3%, he wants to see the impact of this on the tax rate at each percentage.

City Administrator/Treasurer Mertes stated that it is difficult to estimate at this time; however, it is likely that there will have to be a tax rate increase to some extent to meet the increased personnel costs.

Council Member Loomis opined that it will be extremely difficult for the City to hold the tax rate down because the City has cut to the bone in all areas. There has been very little growth due to the recession and hopefully the economy is recovering but it is not fast enough. Council Member Loomis asked for a better understanding of the compensation increases at various levels to come up with a reasonable target for the community.

For the purposes of analysis, Council Member Loomis asked for a percentage comparison assuming there are no head count reductions and what it will do to the tax rate. He wants to use this analysis to make decisions on head count while coming up with a percentage to hold the tax rate at during the budget process and make decisions on what will need to be done to stay at that percentage.

Council Member C. Reimer asked for an analysis showing a 4% compensation increase to include insurance for the purposes of planning and comparison.

City Administrator/Treasurer Mertes stated that she will not know what the insurance rates will be until the end of August. She stated that she is just presenting an example of the expenses that she is aware of at this point with a 0% salary increase.

Council Member Loomis opined that the Council will need to use their heads in figuring out staffing for each of the different areas. The City may have to expedite discussions with Grafton on ways to combine services.

City Administrator/Treasurer Mertes stated that union negotiations will be starting soon and there may be a change in the health insurance.

In answer to Council Member R. Reimer's question, City Administrator/Treasurer Mertes stated that everyone will need to reevaluate their priority for capital projects to keep them within the limits that are in the replacements funds.

Mayor Myers stated that each department needs to do another top down evaluation as far as operating expenses and capital expenditures. He does not agree that the City has cut the budget to the bone this year. He opined that the City is operating fine and there have not been any complaints about lack of services under the circumstances. Unless there is an incredible turn in the economy and people receive 4% and 5% increases in the private sector and people start going back to work, as long as he is Mayor, he is going to demand that the City recognizes that people don't have excess money to pay increased taxes. Just because the Council can increase taxes doesn't mean we will.

Council Member Loomis stated that we are still in a tough economic time and people are hurting. The City will know more if this analysis is put together for review to see what the tax impact will be. The City will try to hold at a certain percentage but the union negotiations will have an effect on the City's goal. The City will need to figure out ways to handle the 70% of the budget that goes to staffing. Questions will need to be asked, such as, can the City do with less or combine operations with adjoining communities, and do we need all the people in each department. He said all this will be reviewed and it will be tough.

Mayor Myers asked City Administrator/Treasurer Mertes to present the different scenarios for the Council to review.

Council Member Maher stated that he will start forwarding the complaints that he receives, specifically on park maintenance and library hours.

In answer to Council Member C. Reimer's question, Council Member Maher stated that the citizens expect a level of service and we took that away from them last year, resulting in complaints.

Council Member C. Reimer stated that he has received complaints on yard waste drop-off and reducing its availability down to one day. He then asks citizens if they want to pay higher taxes for that or a fee and the conversation ends. He heard that people would pay more taxes for the library.

Council Member Loomis stated that it would be good for all the Council Members to review complaints.

Council Member Filter stated that his constituents were pleased with no tax increase; however, they would like the library open an additional day.

Council Member R. Reimer stated that his constituents, in passing, have been unhappy with yard waste recycling drop-off and the library.

CONSIDER BUDGET CALENDAR FOR 2011

City Administrator/Treasurer Mertes stated that she is proposing changes to the budget calendar by eliminating the department presentations because there should not be any new requests except for the capital purchases. The presentation on October 11 would replace the department presentations. Department Heads would be at the regularly scheduled meetings for budget deliberations for any questions and to discuss capital projects. The other proposed change is to have the Department Heads review their budgets with the Boards, Commissions, and Committees before submitting their

final proposal to her for review. This will allow Department Heads a few extra weeks to prepare their budgets.

In answer to Council Member Radtke's question, City Administrator/Treasurer Mertes stated that any changes by the Department Heads would be addressed during the budget presentation.

In answer to Council Member Filter's question, City Administrator/Treasurer Mertes stated that the Department Heads will be instructed to hold their expenses and work on making some cuts to balance against what happens with personnel.

Council Member Loomis stated that definite budget parameters cannot be given yet. The Council can say hold all expenditures but until the Council can review personnel, which is 70% of the budget, they may have to determine how many people would need to be taken out of the budget. Neighboring community negotiations will have an impact on the City of Cedarburg's negotiations and that may affect the number of employees in Cedarburg. The Council needs to grapple with this issue and if people cannot be cut then there will be a tax increase.

Council Member Radtke confirmed that if everything stays the same, the City will be short. So the City needs to either make changes or increase taxes.

In answer to Council Member R. Reimer's question, Council Member Loomis stated that union negotiations will require that the City cannot go too far out of line from what other communities are doing. So the City will need to get a feel for what they are asking and review staffing levels. It will be very hard to chip away at the remaining 30% of the budget. The city cannot continue to push off capital expenditures.

In answer to Council Member Maher's question, City Administrator/Treasurer Mertes stated that persons involved in negotiations are open to any suggestions from Council Members at anytime and they should be sent to her.

In answer to Council Member Loomis' question, City Attorney Vance stated that the Personnel Committee gets involved with union negotiations. Even if the City sets a 0% increase based on the union contracts, they still need to consider the step increases throughout the year.

Council Member Radtke asked for a list of each average union step increases given for experience.

Council Member C. Reimer would like to see the comparison done on the Police Department for a baseline.

City Attorney Vance stated that negotiations will begin with the AFSCME Union that represents the Department of Public Works and Wastewater Treatment employees.

Council Member R. Reimer requested the personnel information from City Administrator/Treasurer Mertes be available at the next Council meeting.

Council Member C. Reimer requested the cost for having one more day available for yard waste disposal.

It was the consensus of the Council to accept the proposed budget calendar for 2011.

Council Member Loomis suggested a closed session to discuss union negotiations and strategies at the Council Meeting on July 12.

Mayor Myers stated that the Council Members can be provided with the current step increases and the different levels that employees are at; however, there is no information available that can be used to determine what will happen in negotiations because there are no comparables.

Council Member Loomis stated that the Council needs to figure out what is likely to occur in the current environment.

City Attorney Vance stated that the non-union employees will need to be considered also.

PRESENT STRATEGIC WORK PLAN

City Administrator/Treasurer Mertes stated that she is distributing the Strategic Work Plan for review and any comments or suggestions should be given to her by August 6. The Plan will be distributed with the budget on October 7 and addressed during budget deliberations.

REVIEW AND CERTIFY CODE OF ETHICS

Mayor Myers presented the Code of Ethics to the Common Council Members for review. It was confirmed that the Council Members read the Code of Ethics.

LICENSE APPLICATIONS

Motion made by Council Member Filter, seconded by Council Member Radtke, to approve the application of Wisconsin CVS Pharmacy, LLC, John Breitzman, agent, for a Class "A" beer and "Class A" liquor license at CVS/Pharmacy #8775, W63 N152 Washington Avenue. Motion carried without a negative vote.

Motion made by Council Member C. Reimer, seconded by Council Member Kinzel, to approve the issuance of renewal operator's licenses for period ending June 30, 2011 as listed and authorized the issuance of new operator's licenses for the period ending June 30, 2011 to Bradley J. Mayer, Jennifer A. Halleman, Idelia Martinez Aguirre, Maria M. Harris, Bradley J. Herian, Michael A. Backes, Evan N. Bray, Erin K. Paasch, Joy M. Booth, Colleen A. Sekas, Susan M. Micha, and Larry A. Juse. Motion carried without a negative vote.

Motion made by Council Member Radtke, seconded by Council Member Kinzel, to deny the issuance of a new operator's license for the period ending June 30, 2011 to Shaun M. Sellers based on Police Chief Frank's recommendation. Motion carried without a negative vote.

Motion made by Council Member Filter, seconded by Council Member Kinzel, to authorize issuance of premises licenses for the period ending June 30, 2011 to:

Class B Intoxicating Liquor & Fermented Malt Beverage License

Cedarburg Cultural Center, Inc.
(Cultural Center)
Matthew G. Brockmeier – agent
W62 N546 Washington Avenue

Pollo Loco, LLC
(Cedarburg Family Restaurant)
Jose M. Esparza – agent
W61 N514 Washington Avenue

Motion carried without a negative vote.

CITY ADMINISTRATOR'S REPORT

City Administrator/Treasurer Mertes stated that five people will be interviewed for the part-time Economic Development Coordinator position.

COMMENTS & SUGGESTIONS BY CITIZENS - None

COMMENTS AND ANNOUNCEMENTS BY COUNCIL MEMBERS

Council Member Filter stated that he will not be at the June 28 Council meeting.

Council Members C. Reimer and R. Reimer will not be at the July 12 Council meeting.

Council Member Radtke stated that the Chamber of Commerce agreed to a \$5,000/year contribution to the Economic Development Coordinator position for three years. This is the third year; however, they assured Council Member Radtke that they would find a way to continue their contribution to fund the position in the future.

Council Member Loomis distributed a letter from a resident requesting that some time be made available on an additional day for yard waste disposal. She stated that Saturdays are very congested and that a week day would work better for retirees.

MAYOR'S REPORT

Mayor Myers' will try to schedule the Rappold Park dedication for July 3.

ADJOURNMENT

Motion made by Council Member C. Reimer, seconded by Council Member Filter, to adjourn the meeting at 8:34 p.m. Motion carried without a negative vote.

Amy D. Kletzien, MMC/WCPC
Deputy City Clerk